



Building Permit Application

Items listed below are needed to obtain a building permit.
Permits will no longer be issued the same day.

- Residential
- Commercial
- Demolition

- Fully completed permit application (*Application available on-line and in Courthouse, Suite 205*)
- Driveway permit (*\$35.00, Can be applied for in the Code Enforcement Office.*)

- Georgia Power
- Tri-County EMC
- Washington EMC
- Oconee EMC

- 1 physical copy OR 1 electronic of house plans (*Elevations and floor plan*)
- Copy of Plat showing footprint of structure and front, rear and side yard set-back distances. (*Available in the Clerk's office, Suite 209*)
- Health Department Septic approval

JOB SITE ADDRESS: _____ ZIP CODE: _____ SUITE / SUBDIVISION: _____

JOB DESCRIPTION: _____

Property Owner

Name: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____

General Contractor

License #: _____
Valuation: _____

Name: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____

Contact Person: _____ Phone: _____

Total Heated sq. ft.: _____ Total Unheated sq. ft.: _____

Notice: No changes shall be made from that which is stated in this application, including contractors or subcontractors, or in attached plans and specifications, except by submitting a revised application, plans and/or specifications and receiving approval of the Chief Building Inspector for such change. Granting of a permit shall not be construed as a permit for or an approval of any violation of the Building Code or any other state or local law regulating construction or the performance of construction. I hereby certify that I have read and examined this application and the information provided herein is true and correct. I further certify that all construction will comply with the International Building Codes.

Signature of Applicant or Permittee: _____ Date: _____

Planning and Development
121 N. Wilkinson St., Suite 205
Milledgeville, GA 31061
478-445-4205

Health Department
953 Barrows Ferry Rd.
Milledgeville, Ga 31061
478-445-4274

Water Department
3014 Heritage Rd. NE, Suite 2
Milledgeville, Ga 31061
478-425-4237



Building Permit Application Sub Contractor Verification Form

The primary contractor shall submit this form with all applicable subcontractors prior to the issuance of the building permit. This form may be used in lieu of subcontractors submitting individual affidavits.

Project Address: _____
(Street Address) (Unit / Lot #)

(City) (State) (Zip Code)

ELECTRICAL CONTRACTOR

License # _____
License Expiration Date _____

Signature of licensed card holder or Authorized Agent Name (Print)

MECHANICAL CONTRACTOR

License # _____
License Expiration Date _____

Signature of licensed card holder or Authorized Agent Name (Print)

PLUMBING CONTRACTOR

License # _____
License Expiration Date _____

Signature of licensed card holder or Authorized Agent Name (Print)

STATEMENT OF PRIMARY CONTRACTOR: I hereby certify that the above signatures are for the license holder or their authorized agent of the job referenced above, of which I am the primary contractor. I understand that any change of subcontractor shall be permissible provided written notification is first submitted to Baldwin County Planning and Development.

Signature of primary contractor or authorized agent: _____ Date: _____

Notary Seal

Sworn and subscribed before me this _____ day of _____, 20__

(Notary Public – Please notarize with official seal)