



## Fleet Maintenance Technician

PW/16

Public Works

### JOB SUMMARY

This position performs technical duties in the maintenance of department vehicles and equipment.

### MAJOR DUTIES

- Repairs and maintains tractors, mowers, vehicles and other county equipment.
- Repairs and maintains chainsaws, weed eaters, pumps and compressors.
- Maintains the department fuel system.
- Coordinates vehicle maintenance and repair.
- Welds to make repairs and fabricate parts.
- Responds to after-hours emergencies.
- Responds to field break-downs.
- Performs related duties.

### KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of the methods, materials, tools, and techniques used in the repair of vehicles and equipment.
- Knowledge of troubleshooting procedures.
- Knowledge of preventive and corrective maintenance procedures.
- Knowledge of the operating principles and mechanical repair of engines.
- Knowledge of landfill maintenance principles.
- Skill in diagnosing defects in vehicles and equipment.
- Skill in repairing vehicles and equipment.
- Skill in welding and fabricating parts.
- Skill in oral and written communication.

### SUPERVISORY CONTROLS

The Road Superintendent assigns work in terms of general instructions. The work is reviewed for accuracy, compliance with instructions and procedures, and the nature and propriety of the final results.

### GUIDELINES

Guidelines include state and federal regulations, supervisory instructions, preventive maintenance worksheets, and operating, maintenance, and parts manuals. These guidelines are generally clear and specific, but may require some interpretation in application.

### COMPLEXITY/SCOPE OF WORK

- The work consists of related technical duties. Inclement weather contributes to the complexity of the position.
- The purpose of this position is to maintain and repair department tools and equipment. Successful performance contributes to the efficiency and effectiveness of department operations.

## **CONTACTS**

- Contacts are typically with co-workers, vendors and the general public.
- Contacts are typically to give or exchange information and provide services.

## **PHYSICAL DEMANDS/ WORK ENVIRONMENT**

- The work is typically performed while sitting, standing, walking, bending, crouching or stooping. The employee must occasionally lift light and heavy objects, climb ladders, and use tools or equipment requiring a high degree of dexterity.
- The work is performed outdoors. The employee is exposed to noise, dust, dirt, grease, machinery with moving parts, and inclement weather. The work may require the use of protective devices such as masks, goggles, or gloves.

## **SUPERVISORY AND MANAGEMENT RESPONSIBILITY**

None.

## **MINIMUM QUALIFICATIONS**

- Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
- Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with the completion of an apprenticeship/internship or having had a similar position for one to two years.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.
- Hazmat endorsement required.

\$31,818/Annual