

REQUEST FOR QUALIFICATIONS  
PLANNING, DESIGN, AND CONSTRUCTION FOR OPERATIONAL  
IMPROVEMENTS OF THE BALDWIN COUNTY AIRPORT

The Baldwin County Board of Commissioners, Milledgeville, Georgia is in the process of engaging the services of a consultant for planning, design and construction of improvements to the operations of Baldwin County Airport. Such services may include an update of the airport layout plan and the provision of design and construction inspection services necessary to accomplish proposed improvements to the airport through calendar year 2025 (2020 – 2025 year period). Such improvements will include but not be limited to:

- Annually Updating Long Range Plan (DOT 1.08 Airport Planning)
- Designing and assemble bid proposals for Long Range Plan Projects as funded (DOT Airport Design 2.09)

General services sought by the owner include all necessary professional engineering, architecture, surveying, planning, and project management services related to the development of required aeronautical information surveys and projects and guiding the Commission in improvements to the daily operation of the airport.

It is the intent of the Baldwin County Commission to engage the same consultant for all airport work through FY 2025 assuming the performance of the consultant remains satisfactory throughout this period. The award of any contract or agreement is contingent upon the receipt or availability of adequate project funding.

The County reserves the right to reject any or all proposals for sufficient reason, and/or resubmit a new request as it may desire.

The following criteria shall be used to select the consultant:

- a. Capability to perform all or most aspects of the project.
- b. Recent experience in airport projects comparable to the proposed projects.
- c. Reputation for personal and professional integrity and competence.
- d. Professional background and caliber of key personnel to be assigned to these projects.
- e. Capability to meet schedules or deadlines.
- f. Capability to complete projects without having major cost escalations or overruns.
- g. Quality of projects previously undertaken.
- h. Familiarity with problems normally associated with the geographic location of the project.

- i. Capability of a branch office to perform independently of the home office, or conversely, its capability to obtain necessary support from the home office.
- j. Current workload.
- k. Degree of interest shown in undertaking the project.
- l. Firm's location in relation to the airport.
- m. Availability of a qualified resident inspector to perform resident inspection of the project development, if required.
- n. Availability of qualified staff to guide the Commission in the promotion of the airport as a resource.
- o. Availability of staff to guide the Commission in matters associated with operation of the airport as related to FAA regulations

All statements of qualification should be submitted no later than 4:00 p.m. EST, March 9, 2020, to Baldwin County Commission, 121 N Wilkinson St, Suite 314, Milledgeville, Ga. Attn: Brian Wood (478-445-0752). Two hard copies and one digital copy of the proposal on USB should be included.