



# Building Permit Application

- Residential
- Commercial
- Demolition

- Electrical / Low Voltage
- Plumbing / Gas
- Mechanical / HVAC

- Georgia Power
- Tri-County EMC
- Washington EMC
- Oconee EMC

JOB SITE ADDRESS: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ SUITE: \_\_\_\_\_

Subdivision: \_\_\_\_\_

Job Description: \_\_\_\_\_  
 \_\_\_\_\_

<b>Property Owner</b>	Name: _____	Address: _____		
	City: _____	State: _____	Zip: _____	Phone: _____

<b>General Contractor</b> License #: _____ Valuation: _____	Name: _____	Address: _____		
	City: _____	State: _____	Zip: _____	Phone: _____

<b>Electrical Contractor</b> License #: _____ Valuation: _____	Name: _____	Address: _____		
	City: _____	State: _____	Zip: _____	Phone: _____

<b>Plumbing Contractor</b> License #: _____ Valuation: _____	Name: _____	Address: _____		
	City: _____	State: _____	Zip: _____	Phone: _____

<b>Mechanical Contractor</b> License #: _____ Valuation: _____	Name: _____	Address: _____		
	City: _____	State: _____	Zip: _____	Phone: _____

Building Height: _____ # of Bedrooms: _____ # of Floors: _____	Contact Person: _____	Architect: _____
	Phone: _____	Phone: _____
	Fax: _____	Fax: _____
	Email: _____	Email: _____

Total Heated sq. ft.: \_\_\_\_\_ Total Unheated sq. ft.: \_\_\_\_\_

**Notice:** No changes shall be made from that which is stated in this application, including contractors or subcontractors, or in attached plans and specifications, except by submitting a revised application, plans and/or specifications and receiving approval of the Chief Building Inspector for such change. Granting of a permit shall not be construed as a permit for or an approval of any violation of the Building Code or any other state or local law regulating construction or the performance of construction. I hereby certify that I have read and examined this application and the information provided herein is true and correct. I further certify that all construction will comply with the International Building Codes.

Signature of Applicant or Permittee: \_\_\_\_\_ Date: \_\_\_\_\_

***Items needed to obtain Residential new home permit:***

- Fully completed permit application (Application available on-line and in Courthouse, Suite 205)
- Address verified by GIS Dept (no fee) (Catherine "Cat" Cronlund, Courthouse, Suite 205)
- Driveway permit (\$35.00) (Courthouse, Suite 314)
- Two sets of house plans (Elevations and floor plan)
- Copy of Plat showing footprint of structure and front, rear and side yard set-back distances. Plats available in Clerk's office, Courthouse, Suite 209 (no fee)
- Health Department Septic approval

***Completed by County employees:***

- Contractor verification- business license and state card current and active (All trades)
- Homeowner Affidavit – When permitted by owner-occupant (one permit allowed in any two year period)
- DFIRM Flood Map (done by department employees) (no fee)

***Phone numbers:***

Planning and Development  
121 N. Wilkinson St.  
Suite 205  
Milledgeville, GA 31061  
478-445-4205

Health Department  
953 Barrows Ferry Rd.  
478-445-4274

Water Department  
3014 Heritage Rd. NE, Suite 2  
478-445-4237