

Baldwin County Commissioners
Regular Meeting
January 15, 2019
6:00 p.m.

The Regular Meeting of the Baldwin County Commissioners was held Tuesday, January 15, 2019, at 6:00 p.m., Baldwin County Courthouse, Suite 319, 121 North Wilkinson Street, Milledgeville, Georgia with Chair Tommy French presiding.

Members Present: Tommy French
John Westmoreland
Emily C. Davis
Sammy Hall
Henry Craig

Also Present: David McRee
Dawn Hudson
Cindy Cunningham
Carlos Tobar

Call to Order

Chair Tommy French called the January 15, 2019 Regular Meeting to order at 6:00 p.m.

Approval of Minutes

Commissioner Henry Craig made a motion to approve the minutes of the December 18, 2018 Regular Meeting as submitted. Commissioner Sammy Hall stated there should be a correction to the December 18, 2018 minutes to reflect that he, not Commissioner Craig, seconded the motion to accept the recommended slate of members for the Airport Advisory Committee as presented. The minutes should be corrected to read:

Commissioner Henry Craig made a motion to accept the recommended slate of members for the Airport Advisory Committee as presented. Commissioner Sammy Hall seconded the motion and it passed unanimously.

Chair French called for a motion to approve the minutes of the December 18, 2019 meeting with the stated correction. Commissioner Henry Craig made a motion to approve the minutes with the correction. Commissioner Sammy Hall seconded the motion, and it passed unanimously.

Commissioner Henry Craig made a motion to approve the minutes of the December 19, 2018 Called Meeting and the January 9, 2019 Called Meeting as submitted. Commissioner Emily C Davis seconded the motion and it passed unanimously.

Presentation of Certificate of Appreciation

Commissioner Emily C. Davis presented a Certificate of Appreciation to Mr. George Hogan honoring his efforts for Dr. Martin Luther King, Jr. Day in Baldwin County.

Bids for Security for Courthouse Renovation

Assistant County Manager Dawn Hudson reported a bid opening was held December 19, 2018 for Courthouse security upgrades to include security cameras, monitoring equipment, access on internal and external doors, fire alarm and safety system. Ms. Hudson reported four (4) bids were received; however, the two (2) apparent low bidders did not include the fire safety system in their bids. The third low bidder was Dyer Construction with a bid in the amount of \$339,372.00 which included all items outlined in the bid specifications. Ms. Hudson stated it is the recommendation of County Management staff and the Architect to award the bid to Dyer Construction.

Commissioner Henry Craig made a motion to award the bid for the Courthouse security system to Dyer Construction in the amount of \$339,372.00. Commissioner Sammy Hall seconded the motion and it passed unanimously.

2019 Tax Anticipation Note (TAN)

Assistant County Manager Dawn Hudson reported two bids were received for the County's 2019 tax anticipation note.

SunTrust Bank:

Option 1 (Loan) - 2.43%, fees/expenses paid by County - \$7,000.

Option 2 (Line of Credit) - no bid.

Century Bank:

Option 1 (Loan) - 2.98%, fees/expenses paid by County - \$0

Option 2 (Line of Credit) - 2.98%, fees/expenses paid by County - \$0

Ms. Hudson reported that after evaluation, it is determined that the 2.98% Line of Credit, up to a maximum of 7.5 million dollars, will provide the lowest cost of borrowing for the County. She requested the Board's approval to accept the Option 2 bid from Century Bank and Trust for 2.98% on a Line of Credit with no fees/expenses to be paid by the County.

Commissioner Sammy Hall made a motion to accept the quote from Century Bank and Trust for 2.98% on a Line of Credit and to authorize the Chair to execute related documents. Commissioner Henry Craig seconded the motion and it passed unanimously.

Recreation Facility Fees and Policy Changes

County Manager Carlos Tobar reported the Recreation Committee met to discuss revisions to the facility use policy and facility fees which are being presented to the Board tonight for their consideration.

Mr. Tobar stated the Finance Department now handles all rentals for the Recreation facilities. He discussed the recommended changes to the policy and fee structure.

Section C (1) of the policy which addresses non-profit organizations receiving a 25% discount has been deleted. The recommended change is that a 501(c) (3) organization may receive a 20% reduction in fee if they offer health related or governmental services to the general public at no charge.

County employees may request use of a facility for personal events at a reduced fee – recommended change from 20% reduction to 50% reduction. The employee MUST be present for the entire event and no entry / admittance fee to the event may be charged.

No alcohol will be allowed at any function held at any Recreation facility; NO EXCEPTIONS.

The County requires security to be present at the cost to the renter for all events. Baldwin County Sheriff Deputies are required for all weekend evening events.

Fees are required at the time application for use is made. A rental will not be added to the calendar until half of the fees are paid and the rental agreement is signed. Refunds may be made if reservation is cancelled within 2 weeks of the event. No refunds will be granted if any violations of the agreement occur.

Certificate of Insurance is required at time of application for all sporting event applications.

Scheduled paid events will not be bumped for any reason.

The following fee changes are recommended:

Banquet Room / Gym (athletic events only) – Security fee of \$12 per hour for non-peak events; requirement of \$30 per hour for a deputy to provide security on weekend evening events.

Collins P. Lee Center rental fee – increase to \$40 per hour with a minimum of 4 hours Security at \$12 per hour for non-peak events; \$30 per hour for deputy for weekend night events.

Field rental - \$150 per field per day for multi-day events; \$170 per field per day for single day events.

Recreation Committee members Craig and Davis recommended the changes to the facility use policy and fee schedule be approved by the Board.

Vice Chair John Westmoreland made a motion to adopt the changes to the facility use policy and fee schedule for recreation facilities as presented. Commissioner Sammy Hall seconded the motion and it passed unanimously.

A copy of the policy and fee schedule are herewith attached and made an official part of the minutes at pages _____ and _____.

Pension Plan

County Manager Carlos Tobar presented information regarding a recommended change in the County's Pension Plan. He stated the current plan is a defined benefit plan which is becoming unsustainable due to the tremendous expense to fund the plan. He stated the Board, along with the pension Plan Administrators, have been looking into a different type plan which will be a defined contribution plan for future hires. He stated all current employees will remain under the Defined Benefit Plan, and there will be absolutely no change for current employees. Employees hired or rehired on or after February 1, 2019 will participate in a Defined Contribution Plan.

Mr. Tobar presented a Resolution to amend the Defined Benefit Plan Adoption Agreement to close the plan to employees first hired or rehired by Baldwin County on or after February 1, 2019, and to provide that employees who are in service as of January 31, 2019, shall continue to be eligible to participate in the Defined Benefit Plan on and after February 1, 2019, provided they satisfy the eligibility requirements therein and provided they are not rehired on or after February 1, 2019. He discussed Amendment #1 to the Plan outlining same.

Mr. Tobar reported that a separate Resolution is being adopted by the County concurrently with this Resolution approving an Adoption Agreement to establish the Association County Commissioners of Georgia 401 (a) Defined Contribution Plan for Baldwin County employees effective February 1, 2019 which will apply to employees who are first hired or rehired by Baldwin County on or after February 1, 2019. The required Adoption Agreement states that Baldwin County elects to become a participating employer in the ACCG Defined Contribution Plan Program and the ACCG Defined Contribution Plan Program Master Trust and adopts the related Plan and Trust documents in full.

Commissioner Sammy Hall made a motion to approve the Resolution to Amend the ACCG Defined Benefit Plan for Baldwin County Employees and the Defined Benefit Plan Adoption Agreement Amendment #1 and to approve the Resolution to adopt the ACCG 401 (a) Defined Contribution Plan and the ACCG Defined Contribution Plan Program Master Trust Agreement and the ACCG 401 (a) Plan for Baldwin County employees through the attached Adoption Agreement. Vice Chair John Westmoreland seconded the motion and it passed unanimously.

A copy of the Resolutions and Agreement Amendment #1 and Defined Contribution Plan Adoption Agreement is herewith attached and made an official part of the minutes at pages _____ and _____.

Election of Chair and Vice-Chair

Chair Tommy French opened the floor for nominations for Chair.

Commissioner Henry Craig nominated John Westmoreland for Chair. There being no further nominations, the floor was closed.

Commissioner Henry Craig made a motion to elect John Westmoreland to serve as Chair. Commissioner Sammy Hall seconded the motion and it passed unanimously.

Chair Tommy French opened the floor for nominations for Vice Chair.

Commissioner Sammy Hall nominated Henry Craig to serve as Vice Chair. There being no further nominations, the floor was closed.

Commissioner Sammy Hall made a motion that Henry Craig be elected to serve as Vice Chair. Commissioner John Westmoreland seconded the motion and it passed by the following vote:

Aye: Hall, Westmoreland, French, Craig Abstaining: Davis

Commissioners expressed their appreciation to outgoing Chair Tommy French for his leadership and service during his term as Chair of the Board. Chair French thanked Commissioners and citizens for their support him during his time as Chair.

Old Business

There was no old business to come before the Board.

New Business

Commissioner Emily C. Davis recognized Mr. Jon Gonzales, Baldwin County Coroner, who was in attendance.

County Manager's Report

County Manager Carlos Tobar reported Risk Management Training was held on January 10th.

Public Comment for Non-Agenda Items

Commissioner Henry Craig made a statement to the audience regarding the Library. He stated the County has great concern in keeping the Library open, and the County has made several different proposals to the City for a contract for Library services. He reported the City must approve a contract to continue operating the Library; otherwise, the County is prohibited by law from providing funding for services within the incorporated area of the City of Milledgeville.

The following citizens addressed the Board:

Lorelei Huff expressed her concern about the discontinuance of funding for the Library.

Ms. Lisa Batt requested more signage to be placed throughout the County for "No Littering". She also asked for Commissioners to encourage law enforcement to issue citations for littering. Ms. Batt stated she felt this would help with littering along highways.

Ms. Pam Peacock addressed the Board on the condition of the Animal Shelter. She urged Commissioners to act quickly to move into the new Shelter.

Ms. Robyn Register also expressed her concern about the condition of the Shelter and agreed that the move to the new Shelter is needed as soon as possible.

Executive Session

Commissioner Sammy Hall made a motion to adjourn into Executive Session at 6:35 p.m. to discuss property acquisition and personnel matters. Commissioner Emily C. Davis seconded the motion and it passed unanimously.

Regular Meeting

Commissioner Sammy Hall made a motion to reopen the Regular Meeting at 7:50 p.m. Commissioner John Westmoreland seconded the motion and it passed unanimously.

Adjournment

Commissioner Henry Craig made a motion to adjourn the December 18, 2018, Regular Meeting at 6:35 p.m. Commissioner Sammy Hall seconded the motion and it passed unanimously.

Respectfully submitted,

Tommy L. French
Chair

Cynthia K. Cunningham
County Clerk
