

Baldwin County Commissioners  
Regular Meeting  
December 19, 2017  
6:00 p.m.

The Regular Meeting of the Baldwin County Commissioners was held Tuesday, December 19, 2017, at 6:00 p.m., Baldwin County Courthouse, Suite 319, 121 North Wilkinson Street, Milledgeville, Georgia with Chair Sammy Hall presiding.

Members Present: Emily C. Davis  
Tommy French  
Sammy Hall  
Henry Craig  
John Westmoreland

Also Present: David McRee  
Dawn Hudson  
Cindy Cunningham  
Jill Adams

Call to Order

Chair Hall called the December 19, 2017 Regular Meeting to order at 6:00 p.m.

Approval of Minutes

Commissioner Emily C. Davis made a motion to approve the minutes of the November 21, 2017 Public Hearing on IPMC, November 21, 2017 Public Hearing on FY 2018 Budget, November 21, 2017 Regular Meeting and December 12, 2017 Called Meeting as presented. Commissioner John Westmoreland seconded the motion and it passed unanimously.

Amendment to Agenda

Chair Sammy Hall stated an amendment is necessary to the current Agenda to add the following items: presentation on mental health issues; 401 Senior Management Retirement Program and Executive Session regarding personnel matters and potential litigation.

Commissioner Emily C. Davis made a motion to amend the Agenda to include discussion of mental health issues, 401 Senior Management Retirement and to have an Executive Session to discuss personnel matters and potential litigation. Commissioner John Westmoreland seconded the motion and it passed unanimously.

Chair Hall stated the International Property Maintenance Codes (IPMC) will not be an Agenda item for this meeting. He stated Commissioners have been made aware of the fact that not all provisions included in the IPMC must be adopted. He is recommending the Board continue to look at individual sections of the IPMC that will be applicable to Baldwin County and to report back at a later meeting. Commissioner Craig requested that this item be brought before the Board at the January 16<sup>th</sup> meeting.

Ambassadors for Secretary of State and Students Against Destructive Decisions (SADD)

Baldwin High teacher Crawford Finley introduced a group of students who are Ambassadors for the Secretary of State striving to get the message out on the importance of voting and participating in the community and government.

The group of students also represents Students Against Destructive Decisions (SADD). They expressed their support for moving forward as soon as possible with plans to build a swimming pool for the community.

Resolution Approving Proposed Plan of Finance for Macon-Bibb County Hospital Authority

Attorney Harrison Sullivan presented a Resolution approving the proposed plan of finance of the Macon-Bibb County Hospital Authority including the issuance of Macon-Bibb County Hospital Authority revenue anticipation certificates. He stated the proceeds of the certificates will be loaned to the Medical Center of Central Georgia and used in part to finance or refinance the acquisition of Oconee Medical Center, and each involved community is required to approve the proposed plan of finance. County Attorney David McRee stated there is no financial obligation from Baldwin County regarding this matter.

Commissioner Emily C. Davis made a motion to approve the Resolution as presented. Commissioner John Westmoreland seconded the motion and it passed unanimously.

A copy of the Resolution is herewith attached and made an official part of the minutes at pages \_\_\_\_\_ and \_\_\_\_\_.

Acceptance of Meriwether Place into County Road System

County Engineer Brian Wood presented a Road Inspection Report for Meriwether Place and recommended acceptance of the road into the County Road System.

Commissioner Henry Craig made a motion to accept Meriwether Place into the County Road System. Vice Chair Tommy French seconded the motion and it passed unanimously.

Airport Advisory Committee Recommendations

Mr. Jim Wolfgang presented recommendations for the following slate of members for the Airport Advisory Committee:

2017 – 2018 (Continuation – 1 year remaining on term)

Jesse Annis  
Ken Sharp  
Jim Wolfgang

2018 – 2019

Les Leech\*  
James Neal  
Tom Osborne\*  
TBD\*

Non-Voting Members

Baldwin County Contracted Airport Manager – Ashley Smith  
Executive Director, Development Authority of the City of  
Milledgeville / Baldwin County – Matt Poyner  
City of Milledgeville Public Works Director – Frank Baugh\*

Baldwin County Staff  
Baldwin County GIS & Airport Department – Alex Ferrand  
Liaison to the Board of Commissioners  
Commissioner Henry Craig

\*Denotes New Members

Commissioner Henry Craig made a motion that the slate of members to serve on the Airport Advisory Committee be approved as submitted. Vice Chair Tommy French seconded the motion and it passed unanimously.

#### Second Amendment to Fixed Based Operator (FBO) Contract

Administrative Analyst Doug Hawkins presented the second amendment to the contract between Baldwin County and C & A Aviation, LLC. He stated the agreement is amended as follows: Paragraph 34 – Insert 34( c ) which states “beginning January 1, 2018 and ending December 31, 2019, the County shall pay to the operator an additional four hundred and fifty (\$450.00) per month for a total of \$10,800 over two years to assist with the needed upgrade costs associated with terminal and facility improvements.

Commissioner Henry Craig made a motion to approve the amendment to the FBO Contract as presented to provide an additional \$450.00 per month for two years to assist with needed upgrade costs associated with terminal and facility improvements. Vice Chair Tommy French seconded the motion and it passed unanimously.

A copy of the Amendment is herewith attached and made an official part of the minutes at pages \_\_\_\_\_ and \_\_\_\_\_.

#### Airport Regionalization

GIS Analyst Alex Ferrand presented information regarding a proposed name change of the Baldwin County Airport to Baldwin County Regional Airport. He stated FAA recognizes the Airport as a level 3 business airport of regional impact, and the Airport Advisory Committee supports this change.

Commissioner Emily C. Davis made a motion to approve the change of the Baldwin County Airport to the Baldwin County Regional Airport. Vice Chair Tommy French seconded the motion and it passed unanimously.

#### FY 2018 Budget Adoption

Assistant County Manager / Finance Director Dawn Hudson presented a Resolution to adopt the fiscal year 2018 budget. She stated that as required by law, the County must adopt a budget before the beginning of the new fiscal year which is January 1. At the November 21<sup>st</sup> meeting, a public hearing was held to present the proposed budget. Ms. Hudson stated a minor change was made to the budget that was presented at that public hearing. This change reduced funding to the Health Department to \$70,000 the required funding level of \$70,000. The additional \$30,000 previously allocated to the Department will be moved to Contingency.

Commissioner Henry Craig made a motion to approve the Budget Resolution for adoption of fiscal year 2018 budget as presented. Commissioner John Westmoreland seconded the motion and it passed unanimously.

A copy of the Budget Resolution is herewith attached and made an official part of the minutes at pages \_\_\_\_\_ and \_\_\_\_\_.

### Resolution for Firefighters Cancel Benefit Program

Assistant County Manager / Finance Director Dawn Hudson presented a Resolution authorizing participation in the ACCG Interlocal Risk Management Agency Supplemental Medical, Accident and Disability Fund. She stated the ACCG-IRMA Georgia Firefighters Cancer Benefit Program was designed to help counties meet the legal requirement of providing firefighters with specific cancer benefits, effective January 1, 2018. The new law, HB 146 requires all legally organized fire departments to provide certain lump sum cancer coverage and long-term disability to each of its firefighters. Ms. Hudson reported two quotes were received: Bobby Brown Insurance through Chubb Accident & Health in the amount of \$18,820 and ACCG through Hartford Life - \$17,064. She stated the benefits and terms quoted are identical and conform to the requirements of HB 146.

Vice Chair Tommy French made a motion to accept the low bid from ACCG, to approve the Resolution and to authorize the Chair to execute related documents. Commissioner Henry Craig abstained from the vote since he serves on the ACCG Board of Managers. Commissioner John Westmoreland seconded the motion and it passed as follows:

Aye: French, Westmoreland, Davis, Hall

Abstain: Craig

### Land and Improvements Donation Agreement

County Attorney David McRee presented a land and improvements donation agreement for the donation of 57.2 acres of property to the County. He stated Commissioners have had the opportunity to review the related documents.

Commissioner John Westmoreland made a motion to approve the Land and Improvements Donation Agreement as presented. Commissioner Henry Craig seconded the motion and it passed unanimously.

### Truck Ordinance

Chair Sammy Hall stated a proposed Truck Ordinance was presented at the last Commissioners Meeting to address truck traffic on County roads and overnight storage of trucks. However, at that time, a road list was not included. He stated a list of roads with problems of truck traffic is attached to the Ordinance being presented for consideration.

Commissioner Henry Craig made a motion to approve the Truck Ordinance as presented. Vice Chair Tommy French seconded the motion and it passed unanimously.

A copy of the Ordinance is herewith attached and made an official part of the minutes at pages \_\_\_\_\_ and \_\_\_\_\_.

Discussion was held regarding large trucks continuing to park at the Collins P. Lee Center and destroying the parking lot. Commissioner Emily C. Davis asked if the County could possibly provide a parking lot for trucks that have no where to park. Chair Hall responded that there is an area at the old JP Stevens Building that could possibly be rented by individuals to park their trucks.

### Judicial Alternatives of Georgia Probation Services Agreements

Assistant County Manager / Finance Director Dawn Hudson presented Probation Service Agreements for the Superior Court, State Court and Magistrate Court. She reported Judicial Alternatives of Georgia has provided probation services in the past, and the agreements are renewals for the services.

Commissioner Emily C. Davis made a motion to renew the Probation Services Agreements as presented. Commissioner Henry Craig seconded the motion and it passed unanimously.

#### Addendum to Drug Task Force MOU

Ms. Hudson presented an Addendum to the Drug Task Force MOU which is required to title all Task Force vehicles to the County as of January 1, 2018.

Commissioner John Westmoreland made a motion to approve the Addendum as submitted. Commissioner Emily C. Davis seconded the motion and it passed unanimously.

A copy of the Addendum is herewith attached and made an official part of the minutes at pages \_\_\_\_\_ and \_\_\_\_\_.

#### Rural Fire Defense Cooperative Lease Agreement & MOU between Forestry Commission and Baldwin County Fire Rescue

Fire Chief Troy Reynolds presented the Rural Fire Defense Cooperative Lease Agreement and MOU with the Forest Commission. He stated this is the same Agreement & MOU that the County has had in past years which outlines the responsibilities and purpose of each organization. However, a new Director at the Georgia Forestry Commission has recommended updates to the MOU.

Commissioner Emily C. Davis made a motion to approve the Rural Fire Defense Cooperative Lease Agreement and MOU as presented. Commissioner Henry Craig seconded the motion and it passed unanimously.

A copy of the Agreement and MOU is herewith attached and made an official part of the minutes at pages \_\_\_\_\_ and \_\_\_\_\_.

#### Proposed Amendment to Employee Handbook Regarding Minimum Qualifications for Applicants

County Attorney David McRee stated he was asked by the Board to prepare a proposed Amendment to the Employee Handbook to change the minimum qualifications for employment applicants to require a high school diploma or GED certificate.

Commissioner Henry Craig made a motion to adopt the Amendment to Section 606 of the Employee Handbook as presented. Commissioner John Westmoreland seconded the motion and it passed unanimously.

A copy of the approved Amendment is herewith attached and made an official part of the minutes at pages \_\_\_\_\_ and \_\_\_\_\_.

#### Grants Management Policy / Update to Purchasing Policy for Grant Purchasing Thresholds and Requirements

Assistant County Manager / Finance Director Hudson presented updates to the Purchasing Policy as required by federal grant agencies. The changes to Section 1-104 updated procurement competition thresholds and Section 2-101.6 eliminated local bidder preference for federal grant funding purchases.

Commissioner Henry Craig made a motion to approve changes to the Purchasing Policy as presented. Commissioner John Westmoreland seconded the motion and it passed unanimously.

Ms. Hudson presented the Grants Management Policy which is required procedure for all federal grants.

Commissioner John Westmoreland made a motion to approve the Grants Management Policy as presented. Commissioner Henry Craig seconded the motion and it passed unanimously.

Policy updates and the Grants Management Policy are on file in the Finance Department.

#### Approval of County Manager's Contract

Chair Sammy Hall stated Commissioners have reviewed the final Contract for the new County Manager Carlos Tobar who will begin his employment January 3, 2018. Chair

Chair Hall presented information on a 401(a) Defined Contribution Plan for Senior Management. Mr. Hall presented a Resolution to adopt the Plan which is a part of the Manger's Contract. Chair Hall asked for a motion to approve the Resolution and the County Managers Contract.

Commissioner Henry Craig made a motion to approve the Resolution to Adopt the 401(a) Defined Contribution Plan for Senior Management and the County Manager's Contract as presented. Commissioner John Westmoreland seconded the motion and it passed unanimously.

A copy of the Resolution is herewith attached and made an official part of the minutes at pages \_\_\_\_ and \_\_\_\_\_. The County Manager's Contract is on file in the Human Resource Department.

#### Mental Health Issues

Commissioner Henry Craig stated that in August he submitted a letter to ACCG stating his concern with the way mental illness is addressed in Georgia. He stated there is a mental health crisis in Baldwin County and the entire State, and ACCG is committed to having a standing committee to work with counties addressing the mental health crisis across the State. He cited statistics on various mental health issues stating Georgia ranks 49<sup>th</sup> out of 50 states in the amount of people with mental illness who receive adequate treatment.

Commissioner Craig who serves as the Chairman of an ACCG Policy Committee on Mental Health has called for a solution to the burden placed on local law enforcement departments in treating mentally ill criminal offenders, as well as, the money spent on mental health medications.

#### Report from Recreation Committee

Commissioner Craig and Vice Chair French reported on the Recreation Committee meeting that was held a few weeks prior. The Recreation Committee is recommending that a strategic committee be established to provide information regarding an aquatic facility, i.e. what the community needs and how to go about making it a reality. Commissioner Craig stated two representatives from each Commission district should be recommended to serve on the strategic planning committee to develop a plan of what should be built, where it should be built and when this will be done.

Commissioner Craig and Vice Chair French requested that each Commissioner present two names at the next meeting to serve as district representatives on the aquatic planning committee.

Vice Chair Tommy French stated the County should move forward with the basketball courts at the Collins P. Lee Center.

### Old Business

Chair Hall presented an update on the TSPLOST. He discussed the proposed project list of projects for the region.

### New Business

There was no new business to come before the Board at this time.

### Public Comments on Non-Agenda Items

The following citizens addressed Commissioners during the public comments period for non-agenda items:

Mr. Jonah Arnold, Admiralty Way, stated he is opposed to the adoption of the IPMC; however, he does agree that there are areas in the County that need to be cleaned up. He stated he hopes the Board will look at the Georgia Nuisance Codes as an alternative means to address such issues.

Mr. Jerry Lester, 148 Sinclair Marina Road, reported he has also addressed the Board many times about this, and he is in favor of the adoption of the IPMC or another ordinance to help clean up the community. He asked the Commissioners to act on this matter sooner rather than putting it off until later.

Mr. Hance Patrick, 116 Harbor Point NW, stated he feels the code should be adopted to encourage businesses to locate here. He stated he feels it is very important to economic development.

Mr. Ray Woodall, 163 Collins Road, expressed his opposition to the IPMC. He stated he felt the Board should follow through on reviewing and adopting parts of the policy that would apply to our community.

Mr. Clarence Woodall, 143 Collins Road, addressed the Board to express his opposition to the County adopting the International Property Maintenance Codes.

Mr. Gerald Medicis, 193 Pebble Hill Road, stated he is opposed to further regulations imposed on citizens.

Ms. Naomi Duncan, 2996 North Columbia Street, expressed opposition to IPMC.

Mr. Eric Buckley, 151 Meriwether Circle, stated he felt the trash and unsightly conditions of the County should be addressed; however, he did not feel the IPMC is not the solution. He expressed his appreciation to the Board for reassessing the Code and adopting parts applicable to Baldwin County.

Ms. Kristina Snyder, 407 Forest Road, stated she is a registered landscape architect and would be happy to assist Baldwin County in planning the aquatic facility to include the community's needs and site selection.

Mr. Hudman Evans stated his concern on the IPMC lies with what could happen when this Board is no longer here. Things could be interpreted differently by a new Board. He asked the Board to protect the County from financial liability which could arise from potential issues with the IPMC.

### Other Business

Commissioner Emily C. Davis stated the Middle Georgia Consortium staff will be at the local Labor Department every Monday, Wednesday, and Thursday from 8:30 a.m. until 4:30 p.m. to assist people in finding jobs.

### Executive Session

Commissioner Henry Craig made a motion to adjourn into Executive Session at 7:20 p.m. to discuss personnel matters and potential litigation. Commissioner John Westmoreland seconded the motion and it passed unanimously.

### Regular Meeting

Commissioner Henry Craig made a motion to reopen the Regular Meeting at 8:40 p.m. Commissioner Emily C. Davis seconded the motion and it passed unanimously.

### Adjournment

Commissioner Emily C. Davis made a motion to adjourn the Regular Meeting at 8:40 p.m. Commissioner Henry Craig seconded the motion and it passed unanimously.

Respectfully submitted,

Sammy Hall  
Chair

Cynthia K. Cunningham  
County Clerk