

Baldwin County Commissioners  
Regular Meeting  
November 7, 2017  
6:00 p.m.

The Regular Meeting of the Baldwin County Commissioners was held Tuesday, November 7, 2017, at 6:00 p.m., Baldwin County Courthouse, Suite 319, 121 North Wilkinson Street, Milledgeville, Georgia with Chair Sammy Hall presiding.

Members Present: Emily C. Davis  
Tommy French  
Sammy Hall  
Henry Craig  
John Westmoreland

Also Present: David McRee  
Dawn Hudson  
Cindy Cunningham

Call to Order

Chair Sammy Hall called the Regular Meeting to order at 6:00 p.m.

Approval of Minutes

Commissioner Henry Craig made a motion to approve the minutes of the October 17, 2017 Work Session, October 17, 2017 Regular Meeting, and October 24, 2017 Public Hearing as presented. Commissioner John Westmoreland seconded the motion and it passed unanimously.

GDOT Contract for Airport T-Hangar Project and Capital Improvement Plan (CIP)

Administrative Analyst Doug Hawkins discussed changes to the Airport Capital Improvement Plan (CIP) stating the AWOS Card Upgrade originally listed under 2018 projects would be moved to the 2019 CIP projects and will be at a 90% reimbursement rather than 95%.

He stated the \$325,000 for construction of the apron and hangar pad was shown; however, the required area had to be increased as did the complexity of the job. Therefore, the total for design, survey and testing for the design phase is \$104,277, with a local contribution of \$5,214. Approval is being requested for acceptance of the State contract and the Chair's execution of the grant once a Notice to Proceed is received from GDOT.

Mr. Hawkins reported that a five year Airport CIP for FY 2019-FY 2023 has been submitted with \$525,000 for the construction of the apron/hangar pad in FY 2019. The County has approximately \$305,078 in entitlement money which will qualify us for a \$338,975.55 grant with 90% federal contribution of \$305,078, 5% State and 5% local contributions of \$16,949 each. The County will simultaneously apply for a 75% - 25% grant with State paying \$139,518.34 and the County paying \$46,505.91.

Mr. Hawkins requested approval of submission of the Capital Improvement Plan for FY 2019–FY 2023; approval of the County's required local funds in the amount of \$63,455; and approval for the Chair to execute the grant award and the subcontract for Dexter Jones of D.A. Jones Engineering. He stated the estimated payback is approximately 6

years assuming a 3 year build out of hangars and 90% occupancy rate. This payback is based on the ground leases and estimated ad valorem tax on the hangars only.

Commissioner Henry Craig made a motion to authorize submission of the CIP, to approve required local funding, to accept contract, and to authorize the Chair to execute the State contract as well as the subcontract for D. A. Jones Engineering. Commissioner Emily C. Davis seconded the motion and it passed unanimously.

#### LMIG Striping Bid and 2018 LMIG Paving List

County Engineer Brian Wood presented the bid tabulation for a total of \$43,475 (State funds of \$30,900 and \$13,475 in local match) for striping of approximately 28 miles of various County roads.

Commissioner Emily C. Davis made a motion to accept the bid for striping as presented. Commissioner John Westmoreland seconded the motion and it passed unanimously.

Mr. Wood presented the 2018 LMIG paving list. He discussed the proposed road list which consists of 12 roads totaling 5.66 miles of resurfacing. Mr. Wood stated the total for 2018 resurfacing is \$703,382.73; DOT LMIG funding of \$541,063.64 and a required 30% County match of \$162,319.09.

Commissioner Henry Craig made a motion to approve the 2018 LMIG list as presented for submission to DOT. Commissioner Emily C. Davis seconded the motion and it passed unanimously.

A copy of the 2018 LMIG list is on file in the Public Works Department.

Commissioner Henry Craig commented that if a T-SPLOST is passed additional revenue would be available to assist in funding public works projects. Also, if T-SPLOST is approved, the County match for LMIG projects would be 10% rather than the current required match of 30%.

#### Section 5311 Transit Program FY 2019 Grant Application

Finance Director Dawn Hudson provided a brief history of the transit program that has been operating in the County for 20 plus years. She reported that all legal requirements have been met for advertising the submission of the application. She stated the FY 19 proposed budget is \$124,192 and is a 50 / 50 split between DOT funds and County funds of \$62,096 each. The anticipated farebox revenue is \$18,400 which means the County match is projected to be \$43,696. This amount is included in the 2018 budget.

Ms. Hudson presented a Resolution for the Board's consideration to approve the submission of the FY 2019 DOT 5311 grant application, to authorize the Chair to execute the application, standard assurances and other grant related documents.

Commissioner Henry Craig made a motion to adopt the Resolution authorizing the filing of an application as presented and to authorize the Chair to sign all related documents. Vice Chair Tommy French seconded the motion and it passed by the following vote:

Aye: Craig, Davis, French, Westmoreland

Nay: Hall

A copy of the Resolution is herewith attached and made an official part of the minutes at \_\_\_\_\_ and \_\_\_\_\_.

### Workforce Innovation and Opportunity Act Grants

Finance Director Dawn Hudson presented WIOA continuation grants for the Dislocated Worker programs, Rapid Response program and Adult program in the following amounts: Dislocated Worker - \$250,000; Dislocated Worker - \$792,939; Rapid Response - \$32,875; and Adult - \$708,975.

Commissioner Emily C. Davis made a motion to accept the WIOA continuation grants as presented. Commissioner John Westmoreland seconded the motion and it passed unanimously.

### VOCA Grant Awards

Finance Director Hudson presented the following grant renewals for Victims' programs for the period October 1, 2017–September 30, 2018.

Solicitor General - \$108,178 federal funds & \$27,045 local match  
District Attorney - \$243,341 federal funds & \$60,835 local match  
District Attorney - \$58,000 federal funds & \$14,500 local match waived  
GA Porch - \$189,880 federal funds & \$47,470 local match

Ms. Hudson stated the local match is paid through victim fines.

Commissioner Emily C. Davis made a motion to accept the victims' program grant renewals as presented. Commissioner Henry Craig seconded the motion and it passed unanimously.

### Amendment to Employee Handbook to Regulate Use of Cell Phones and Other Forms of Communication

Chair Hall reported a topic of discussion at the recent Eggs & Issues is the dangers of distracted driving. After review of the County's Cell Phone policy, Chair Hall asked County Attorney David McRee to make recommendations for an amendment to the policy to strengthen the section dealing with cells phones and other forms of communication.

County Attorney David McRee presented a policy to amend the cell phone use while driving regulations, Section 1707, of the Employee Handbook to regulate the use of cell phones and other forms of communication.

Commissioner Henry Craig made a motion to approve the amendment to the Employee Handbook to regulate the use of cell phones and other forms of communication as presented. Commissioner John Westmoreland seconded the motion and it passed unanimously.

A copy of the policy is herewith attached and made an official part of the minutes at pages \_\_\_\_\_ and \_\_\_\_\_.

### Old Business

There was no old business to come before the Board.

### New Business

Chair Hall presented a report from the Assessors' Office providing the status of appeals; a revised Organizational Chart and an update on the Coast2Coast discount prescription drug program.

### Public Comments on Non-Agenda Items

Mr. Ken Simpson addressed the Board regarding the traffic situation on Stembridge Road. He stated increased traffic, especially big trucks, and excessive speed creates a dangerous condition on the road.

Commissioner Craig responded that T-SPLOST, if approved, would address such issues through safety enhancement funds. Also, the County Attorney is preparing a big truck ordinance which should enable the County to provide better enforcement of truck traffic on County roads.

### Executive Session

Commissioner Emily C. Davis made a motion to adjourn into Executive Session at 6:40 p.m. for the purpose of discussing personnel matters and potential litigation. Commissioner Henry Craig seconded the motion and it passed unanimously.

### Regular Meeting

Vice Chair Tommy French made a motion to reopen the Regular Meeting at 6:55 p.m. Commissioner Emily C. Davis seconded the motion and it passed unanimously.

### Adjournment

Commissioner Emily C. Davis made a motion to adjourn the Regular Meeting at 6:56 p.m. Commissioner Henry Craig seconded the motion and it passed unanimously.

Respectfully submitted,

Sammy Hall  
Chair

Cynthia K. Cunningham  
County Clerk