

Baldwin County Commissioners  
Regular Meeting  
April 18, 2017  
6:00 p.m.

The Regular Meeting of the Baldwin County Commissioners was held Tuesday, April 18, 2017, at 6:00 p.m., Baldwin County Courthouse, Suite 319, 121 North Wilkinson Street, Milledgeville, Georgia with Chair Sammy Hall presiding.

Members Present: Tommy French  
Sammy Hall  
Henry Craig  
John Westmoreland

Members Absent: Emily C. Davis

Also Present: Ralph McMullen  
David McRee  
Cindy Cunningham

Call to Order

Chair Sammy Hall called the Regular Meeting to order at 6:00 p.m.

Approval of Minutes

Commissioner Henry Craig made a motion to approve the minutes of the April 4, 2017, Regular Meeting as submitted. Vice Chair Tommy French seconded the motion and it passed unanimously.

Airport Fixed Base Operator

Engineer Brian Wood and GIS Assistant Alex Ferrand presented information regarding request for proposals for the Airport Fixed Based Operator. Mr. Wood reported five companies showed interest in specifications, and two formal responses were received. The responses were from C & A Aviation and Fox Three, LLC. Responses were scored according to the following four categories – qualifications of proposer and general manager; business planning and financial projections; management operations plan; and minimum guarantee of rent (a cost the company will pay the County to be in the terminal).

County Manager Ralph McMullen stated that after discussion and analysis of scoring of all four categories, the County staff recommends C & A Aviation be awarded the contract for Airport Fixed Base Operator.

Commissioner Henry Craig made a motion to award the contract for Fixed Base Operator to C & A Aviation. Commissioner John Westmoreland seconded the motion, and it passed unanimously.

Mr. McMullen stated C & A Aviation owners are Chip Williams and Ashley Smith, and they will begin official management of operations on January 1, 2018.

Commissioner Henry Craig stated once the FBO Contract has been finalized it will be brought to the Board for their consideration.

## T-SPLOST Update

County Engineer Brian Wood discussed a list of T-SPLOST road projects that was submitted to the Middle Georgia Regional Commission. He stated he had prepared a list of roads along with the estimated cost of each proposed project which totaled \$17.3 million dollars. Roads included on the list are Log Cabin Road widening from Hwy 441 to Jefferson Street; Meriwether Road widening to three lanes from Highway 441 to Highway 212; Kings Road safety enhancements; Stenbridge Road widening and strengthening; Allen Memorial Drive widening to three lanes from By-Pass to Highway 49; a new fuel truck for the airport and two new transit vans.

County Manager Ralph McMullen asked Commissioners to review and prioritize the project list and contact Chair Hall. The Middle Georgia Regional Commission and the DOT Office of Planning will review the project submittals for completeness and for consistency with the adopted criteria. All projects that meet the Investment Criteria will be included in the Unconstrained Investment List presented to the Executive Committee of which Chair Hall is a voting member. Through a series of meetings, the Executive Committee will review projects and develop the Draft Investment List which must be fiscally constrained by the revenue projections.

## Old Business

There was no old business to come before the Board.

## New Business

There was no new business to come before the Board.

## County Manager's Report

County Manager McMullen reported a copy of the updated Personnel Handbook has been emailed to Commissioners and the County Attorney for their review. He asked that Commissioners contact him regarding any recommended changes and/or corrections for consideration in finalizing the Handbook. The final document will be presented at a later date for the Board's approval.

County Manager McMullen presented an update on the Coast2Coast citizens discount prescription drug program that was approved by the Board on March 7<sup>th</sup>. The company has received necessary information including the County's logo which will be included on printed materials. The printing should be complete within the coming month.

Mr. McMullen reminded Commissioners of the May 19<sup>th</sup> Eggs & Issues breakfast beginning at 7:30 a.m. and of the May 19<sup>th</sup> Work Session at 1:00 p.m. on sewer treatment facilities.

## Public Comments on Non-Agenda Items

There were no public comments to come before the Board.

## Adjournment

Commissioner John Westmoreland made a motion to adjourn the Regular Meeting at 6:15 p.m. Commissioner Henry Craig seconded the motion and it passed unanimously.

Respectfully submitted,

Sammy Hall  
Chair

Cynthia K. Cunningham  
County Clerk