



JOB TITLE

Driving Range Attendant (Part-Time)

DEPARTMENT

Baldwin County Maintenance
Department

POSITION SUMMARY

We are seeking a dependable and customer-focused **Driving Range Attendant** to help maintain our driving range, turf, and related facilities. This role combines hands-on maintenance work with customer interaction to ensure a clean, safe, and welcoming environment for all guests.

KEY RESPONSIBILITIES

- Clean and maintain the driving range by:
 - Picking up golf balls using a range picker
 - Collecting baskets
 - Cleaning and sorting range balls
- Provide courteous customer service while on the range and assist with basic issues (e.g., ball dispenser concerns and sell items from concession stand)
- Support golf instructors by ensuring adequate ball supply and assisting with clinic and lesson setup
- Assist maintenance staff with tee area care, including laying sand and seed
- Perform custodial duties such as removing trash and leaves from the range area
- Ensure ball machine shacks are functional, clean, and organized
- Locate and retrieve balls hit outside the main range area

MINIMUM QUALIFICATIONS

- Preferred: At least one (1) year of related experience
- Ability to work outdoors in varying weather conditions
- Strong customer service skills and ability to interact professionally with the public
- Ability to lift and carry large baskets of golf balls
- Ability to work effectively as part of a team
- **Valid Georgia driver's license required**

WORK ENVIRONMENT

- This position requires outdoor work and physical activity, including walking, lifting, bending, and operating range equipment.

AN EQUAL OPPORTUNITY EMPLOYER

The Baldwin County is committed to having a workforce that reflects diversity at all levels and is an equal opportunity employer. Therefore, qualified applicants are considered for employment, and employees are treated during employment without regard to race, color, religion, national origin, citizenship, age, sex, sexual orientation, gender identity, marital status, ancestry, physical or mental disability, veteran status, political affiliation or any other characteristic protected under applicable law.

How to Apply:

Qualified persons may apply at
BALDWIN COUNTY BOARD OF COMMISSIONERS OFFICE
1601 North Columbia St, Suite 230
Milledgeville, GA 31061

Applications may be downloaded from our website, WWW.BALDWINCOUNTYGA.COM/HR/PAGE/JOB-APPLICATION and e-mailed to tdixon@baldwincountyga.com.

BALDWIN COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE, GENDER IDENTITY, OR DISABILITY IN EMPLOYMENT OR THE PROVISION OF SERVICES.

APPLICATIONS WILL BE ACCEPTED UNTIL JOB FILLED
BALDWIN COUNTY, GA. EQUAL OPPORTUNITY EMPLOYER