

Baldwin County Commissioners
Regular Meeting
March 18, 2008
6:30 p.m.

The Regular Meeting of the Baldwin County Commissioners was held Tuesday, March 18, 2008 at 6:30 p.m., Baldwin County Courthouse, Suite 319, 121 North Wilkinson Street, Milledgeville, Georgia, with Vice Chairman Collins P. Lee presiding.

Members Present: Geneva Davis
Dale Epps, Sr.
Collins P. Lee
Bubba Williams

Members Absent: Bobby Blizzard

Also Present: David Waddell
Joan Minton
Ralph McMullen
Cindy Cunningham
Linda Zarkowsky
Scott Deason

Call to Order

Vice Chairman Collins P. Lee called the March 18, 2008, Regular Meeting to order at 6:30 p.m.

Approval of Minutes

Commissioner Bubba Williams made a motion to approve the minutes of the February 19, 2008, regular meeting as presented. The motion was seconded, and it passed unanimously.

Board of Education Tax Refinancing Resolution

County Attorney David Waddell stated an election was held September 18, 2007, to authorize the Baldwin County School District to impose a 1% special purpose sales and use tax for school capital improvements and to issue Baldwin County School District General Obligation Capital Appreciation Bonds to provide interim financing funds for the payment and interest on \$9,998,084.00. He presented a Resolution for the Baldwin County School General Obligation Bonds, Series 2008.

Commissioner Dale Epps made a motion to adopt the Resolution as presented for the levy and collection a 1% special purpose sales and use tax for the Baldwin County Board of Education. The motion was seconded, and it passed unanimously.

A copy of the Resolution is herewith attached and made an official part of the minutes at pages _____ and _____.

Service Delivery

County Manager Joan Minton reported City and County staff members have been working for months on the service delivery agreement, and recent negotiations have resulted in further adjustments to the service map included in the agreement.

She reported the County staff recommends that Commissioners readopt the resolution to be forwarded to DCA with an amended service delivery strategy, map and addendums to include a funding addendum for the library, with the City and County to partner in an ongoing funding agreement, with the County to phase in its share of the funding over five (5) years. She stated the phase-in would allow the County to incorporate the new cost in the upcoming budget. Ms. Minton distributed a copy of the breakdown of the funding phase-in for the library.

County Manager Minton stated the Resolution includes the updated service map and addendum, authorizes the Middle Georgia Regional Development Center to complete the appropriate forms as required by the Department of Community Affairs, authorizes the Chairman to execute the forms and authorizes the submission of the amended service delivery strategy to DCA contingent on the City of Milledgeville approval of the same.

Commissioner Geneva Davis made a motion to readopt the Resolution including the updated service map and addendums, as presented, for the Service Delivery Agreement. The motion was seconded, and it passed unanimously.

A copy of the Resolution and addendums are herewith attached and made an official part of the minutes at pages _____ and _____.

Bid for Culvert on Crawford Road

Assistant County Manager Ralph McMullen reported a bid opening was held February 25, 2008, for a double concrete box culvert on Crawford Road. He presented information regarding the five bids and recommended the bid be awarded to low bidder, Gregory Bridge, in the amount of \$51,414.00. He stated DOT will participate in funding for this project.

Commissioner Bubba Williams made a motion to award the bid for the Crawford Road culvert project to Gregory Bridge in the amount of \$51,414.00 as recommended. The motion was seconded, and it passed unanimously.

Budget Amendment Due to Fuel Increases

Finance Director Linda Zarkowsky presented a fuel usage and cost report for fiscal year 2008, showing a twenty percent (20%) decrease in gallons of fuel purchased and a forty-five percent (45%) increase in the average price per gallon. She reported the FY 2008 budget for gasoline is \$340,000.00, and a year-to-date total expenditure of \$350,000.00 with three (3) months remaining in this fiscal year. Ms. Zarkowsky stated the County's current contingency is \$143,000.00, and additional funds in the amount of \$175,000.00 to \$250,000.00 would be needed for the County's fuel budget. She stated the County Manager has issued a memo asking all County departments and agencies to develop a strategy to conserve fuel to help reduce fuel costs.

Finance Director Zarkowsky presented the following the recommendation regarding fuel conservation and the budget amendment: to implement conservation plans as directed in County Manager's letter to departments; to authorize the allocation of the contingency fund to be used as needed for fuel; and to delay purchasing of selected items until next fiscal year.

Commissioner Geneva Davis made a motion to accept the recommendations as presented for approval of the fuel budget amendment. The motion was seconded, and it passed unanimously.

Appointment to Allied Arts Board of Directors

Vice Chairman Collins P. Lee presented a letter from the Allied Arts Board of Directors recommending the reappointment of Mr. Eustace Palmer as the City/County appointee and the appointment of Ms. Sandra Woolfork Jones as a County appointee for terms of three years.

Commissioner Bubba Williams made a motion to approve the recommendation to reappointment Mr. Eustace Palmer as a City/County representative and to appoint Ms. Sandra Woolfork Jones as a County representative to the Allied Arts Board of Directors for three year terms. The motion was seconded, and it passed unanimously.

Procurement of CDBG Engineer and Grant Administrator for 2008 Community Development Block Grant

County Manager Minton stated previously the Board approved a Resolution of Commitment supporting and authorizing the 2008 Community Development Block Grant application to the Georgia Department of Community Affairs for water improvements in the target area of Bonner, Cranford, Davis, Loretta and Peacock Streets. She reported since some grant funds will be utilized for engineering, and grant administration fees will be paid by grant funds the County must advertise under the Common Rule. She stated Requests for Qualifications / Proposals for engineering and grant administration have been advertised and mailed to ten (10) engineering firms and seven (7) grant administration firms. Three firms submitted responses for engineering, and one firm submitted a proposal for grant administration; these services will be utilized only if the grant is funded.

County Manager Minton recommended the following proposals for the Board's acceptance contingent upon DCA's approval of sole source procurement for administration.

Grant Administration – Allen/Smith Consulting
Engineering Firm – Ingram & Associates

Commissioner Geneva Davis made a motion to accept the proposals as recommended for engineering services - Ingram & Associates and grant administration – Allen / Smith Consulting, contingent up the grant award and DCA's approval of sole source. The motion was seconded, and it passed unanimously.

Alcoholic Beverage License Application

Assistant County Manager Ralph McMullen presented an alcoholic beverage license application from Natasha Klement, The Pool Room, 160 5th Street. He reported all legal requirements of the application progress have been met.

Commissioner Geneva Davis made a motion to approve the alcoholic beverage license application for The Pool Room. The motion was seconded, and it passed unanimously.

Accounts Payable List Dated March 18, 2008

Commissioner Bubba Williams made a motion to approve the Accounts Payable list dated March 18, 2008. The motion was seconded, and it passed unanimously.

Adjournment

Commissioner Bubba Williams made a motion that the Board of Commissioners meeting be adjourned at 6:55 p.m. The motion was seconded, and it passed unanimously.

Respectfully submitted,

William R. (Bobby) Blizzard
Chairman

Cynthia K. Cunningham
County Clerk

