

Baldwin County Commissioners
Regular Meeting
April 21, 2009
6:00 p.m.

A Meeting of the Baldwin County Commissioners was held Tuesday, April 21, 2009, at 6:00 p.m., Baldwin County Courthouse, Suite 319, 121 North Wilkinson Street, Milledgeville, Georgia, with Chair Bubba Williams presiding.

Members Present: Emily C. Davis
Linda Fussell
Sammy Hall
Faye Smith
Bubba Williams

Also Present: David Waddell
Joan Minton
Ralph McMullen
Cindy Cunningham
Linda Zarkowsky
Dawn Hudson
Scott Deason

Call to Order

Chair Bubba Williams called the April 21, 2009, meeting to order at 6:00 p.m.

Approval of Minutes

Commissioner Linda Fussell made a motion to approve the minutes of the March 21, 2009, meeting as presented. The motion was seconded, and it passed unanimously.

Departmental Report

Assistant County Manager / Land Use Administrator Ralph McMullen discussed the Land Use Planning Process and his role as Land Use Administrator. He discussed County procedures for the review of plats, review of commercial developments and review and approval of minor variance requests to the Land Use Code.

Code Enforcement Officer Robert West gave a presentation on responsibilities and duties of the Code Enforcement Office including explanations of the process for appeals and variances and the building code effectiveness classification which is divided into three sections: administration of codes, plan review and field inspection. Mr. West presented permit statistics, inspection statistics and business license statistics.

Resolution Regarding DOT 5311 Rural Transportation Program

Finance Director Linda Zarkowsky presented two resolutions for the Board's consideration, both related to the Section 5311 Rural Public Transportation program that is administered by the Georgia Department of Transportation.

She stated the first resolution is for the renewal application for the transit program which has been operating in the County for 15 + years. The proposed operating budget for the period July 1, 2009 through June 30, 2010 is \$105,590.00 which will be offset by fare revenue expected to be approximately 10% or \$10,510.00. She stated the remaining cost will be shared 50 / 50 between DOT and the County with the County's share being \$47,295.00. She stated this would be the local amount included in next year's budget if the Board authorizes the renewal.

Ms. Zarkowsky stated the Board is being asked to approve the application and resolution as presented and to authorize the Chair to sign all of the required documents and agreements.

Ms. Zarkowsky reported the second resolution relates to stimulus funding that DOT will receive to purchase computers, printers, software and two new vans for a funding total of \$103,300.00. She stated this is 100% funding with no local match required. She stated this resolution authorizes the County's application and participation and authorizes the Chair to execute all documents.

Commissioner Emily C. Davis made a motion to adopt both resolutions as presented for the rural transportation program and to authorize the Chair to execute required documents and agreements. The motion was seconded, and it passed unanimously.

A copy of each resolution is herewith attached and made an official part of the minutes at pages _____ and _____.

Budget Requests Summary for FY 2010

Finance Director Linda Zarkowsky presented a summary of the departmental budget requests that were submitted. She reported this is not the total FY 2010 budget, just new funding requests above the current level for certain line items, totaling approximately \$680,000.00. She asked Commissioners to review the package and call her with any questions.

Ms. Zarkowsky stated County Manager Minton will present information regarding bids that were opened this morning for the curbside waste collection. She stated it is anticipated this matter will be brought before the Board for their consideration in May. However, the budget is being prepared as though the new program will be in place and any necessary budget adjustments would be made in May.

County Manager reported proposals were publicly opened with four vendors submitting proposals for curbside residential solid waste collection and disposal. She discussed items that were included in the request for proposals including billing and fees for curbside collection, operation of the Frank Bone convenience center (5 day and 7 day operations), and disposal of solid waste collections of various types of goods. She stated all proposals will be analyzed, and information will be presented to the Board at a later date.

Road Closing of Portion of Water Tower Road

Assistant County Manager Ralph McMullen stated a letter has been received requesting the County's consideration in abandoning a portion of Water Tower Road due to maintenance and drainage issues. He stated the proposed abandonment would be the section of Water Tower Road beginning at its most westerly intersection of Highway 22 / 24 East to the most westerly county property line of Baldwin County. Mr. McMullen stated notice of the proposed road abandonment must be published in the legal organ and posted on the actual road to be closed, as well as notification provided to property owners on the road.

Vice Chair Faye Smith made a motion to move forward with the process of notification of road abandonment as required for the Board to consider abandoning a portion of Water Tower Road. The motion was seconded, and it passed unanimously.

Justice Assistance Grant Application for Sheriff's Office

Assistant Finance Director Dawn Hudson presented an Edward Byrne Memorial Justice Assistance Grant (JAG) application under the American Recovery and Reinvestment Act for the Board's consideration. She stated that on Friday, April 17, 2009, the Baldwin County Sheriff's Office JAG application was made available for public review and was also made available to the Baldwin County Commissioners for their review. She stated, if awarded, funding in the amount of \$65,827.20 will be used for 911 Center staffing and

technology improvements. She asked for any comments from Commissioners or the public regarding the proposed application. No comments were received.

Commissioner Linda Fussell made a motion to authorize the submission of the JAG application in the amount of \$65,827.20 for staffing and communications upgrades for the 911 center. The motion was seconded, and it passed unanimously.

Accounts Payable List Dated April 21, 2009

Commissioner Emily C. Davis made a motion to approve the Accounts Payable list dated April 21, 2009. The motion was seconded, and it passed unanimously.

Adjournment

Commissioner Emily C. Davis made a motion that the Board of Commissioners meeting be adjourned at 6:45 p.m. The motion was seconded, and it passed unanimously.

Respectfully submitted,

Bubba Williams
Chairman

Cynthia K. Cunningham
County Clerk